

**ADIRONDACK CENTRAL SCHOOL
ADIRONDACK HIGH SCHOOL
BOONVILLE, NY 13309**

DRAFT

2nd REGULAR BOARD MEETING MINUTES – April 28, 2022

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Mark Emery Joan Ingersoll Doug Muha	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Rowlands-Will, MS Principal; Linda Weber, WL Principal; Jill Schafer, BE Principal; Wendy Foye, Director of Special Education; Michael Faustino, Director of Technology, Curriculum & Instruction; Cameron Teachout, Director of Facilities; Marie Yager, Cheri Pulquerio, Richard Chrisman –ATA, Darlene DeFazio, Susan Merriam, Heather Groff, Kimberly Corr, Dana Ely, Ryan O’Neil
<u>MEMBERS EXCUSED:</u> Robert Healt	

At 5:57 p.m. Mr. Kramer, Board President called the meeting to order.

Mr. Muha moved and Mr. Emery seconded; carried 6-0; to go into executive session to discuss the employment history of particular personnel, ATA contract negotiations and Superintendent’s self-evaluation. Mrs. McGrath served as Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:07 p.m. Mr. Muha moved and Mr. Emery seconded, carried 6-0; to go to regular session.

At 7:09 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer stated he wanted to try something new and asked if any of the Board members had anything they wanted to share. Middle School Principal, Mrs. Jill Rowlands-Will stated she had something exciting to share. The 6th grade Sphero Team did an awesome job at the World Finals of the Sphero Global Challenge. Students were very excited to present/compete in the robotics challenge.

Mr. Kramer stated the Administrator Reports have been great to read, job well done. Lots going on in all the buildings. Kids in our district are doing wonderful things.

Mrs. Sturtevant stated it was a nice way to start her day when she received a message about her child being caught doing a positive act at school.

Mr. Brach stated he read over and over again the article on mental health and 49% of teachers desire or plan to quit or transfer jobs. That is reality and is unfortunate because school should be fun. The pandemic has had long-term effects across the board. We have to believe we are going to get better. We need to help each other get better.

Mr. Kramer also stated what a marvelous job the students/staff did in the musical. The vinyl graphics are up in the gym foyer. We have a lot to show off and we should showcase it.

PRESENTATIONS:

Special Education Overview: Mrs. Foye, Director of Special Education presented a handout to the Board and went over the Special Education Program at Adirondack breaking down the number of students with disabilities attending in each of our buildings, qualifying classifications, least restrictive environment, verification reporting and accountability, continuum of services, resource room, integrated co-teaching services, special class size ratios, and in district and out of district special class placements.

UPK 3 & 4 Program: Pre-K teachers, Mrs. Merriam, Mrs. Corr, Mrs. Groff and Mrs. Pulquerio presented to the Board how the new 3-year-old program and the new all day (previous half-day) 4 year-old program is going. Each teacher spoke about what it is like to teach our littlest learners and what a valuable program this is for both 3 and 4 year olds, how having the children for the full day gives them the opportunity to do so much more with the kids. More time getting to know each and every one of them and time to use more of the curriculum. A handout was given to Board members with parents comments about the 3 and 4-yearold program.

The teachers thanked the Board for making the program full day for both age groups, it makes such a difference.

Mr. Brach asked, if the Board had to prioritize what would they suggest. Mrs. Merriam stated full day for the 4-year olds and half day for 3-year olds.

PUBLIC FORUM:

Darlene DeFazio asked about the COVID lunch program. Mrs. McGrath stated as of right now it is not funded, but the possibility of extending it is being looked into. Mrs. DeFazio also asked about the upcoming summer program. Mrs. McGrath said more information about it will be coming out.

Marie Yager spoke about the presentations tonight. Thanked Mrs. Foye for her work she does with the CSE Program and the Pre-K teachers for all they do with our young children. Her son had Mrs. Pulquerio and he loved her. These programs need to be funded.

Public forum ended at 8:02 p.m.

CONSENT AGENDA:

Mr. Muha moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education approved the following:

Minutes:

- March 22, 2022 Regular Meeting
- April 22, 2022 Special Meeting – Executive Session

Substitutes:

Non-Teaching:

- >> Amy Culjak – Substitute bus driver >> Colin Cihocki – Substitute Groundswoker/Cleaner
- >> Teya Pope – Substitute bus driver
- >> Terri Thorna – Substitute bus attendant

** Pending Background Clearance**

Field Trips:

REQUESTOR:	DESTINATION:	DATE(S):
Junior Class	SUNY Cobleskill	4/25/2022
Skills USA students	Skills USA State Conference in Syracuse	4/27-4/29/2022
FFA students	NYS FFA Convention in Syracuse	5/12 – 5/13/2022
7 th graders	Howard G. Sackett Tech Center in Glenfield	5/12/2022
Boonville 5 th graders	Potato Hill Farm BROEP	5/20/2022
8 th graders	Watertown Arena & Agricultural Building	5/26/2022
FFA students	DiNitto Farm (Farmfest) in Marcy	6/3/2022
6 th graders	Potato Hill Farm BROEP	6/17/2022

Building Use:

REQUESTOR:	AREA/BUILDING REQUESTED:	DATE(S):
Boonville Little League	Baseball fields at BE/High School	3/25 - 6/18/2022
American Red Cross	Pool for certifying high school students	4/24 & 5/1/2022
Boonville Girls' Softball	Softball fields for practices (ages 5-13)	4/29 – 6/30/2022
Boonville PTA	Back parking lot of high school for food truck event	4/30/2022
Wholesome Living	Dress rehearsal and Spring Just Dance Showcase	5/16 & 5/19/2022
SUNY Upstate Mammogram	Mobile Van to set up in front parking lot A	5/17/2022
Adirondack Pop Warner	HS football field for football camp	6/5, 6/12, 6/19, 6/26/22
Dodge Pratt Northam	Boonville Elem auditorium for summer musical auditions	6/13 & 6/14/2022
Dodge Pratt Northam	Boonville Elem auditorium & music room for DPN Summer Program and performances	7/5 – 8/16/2022
Rick Turk Tree Service	One HS classroom for a first aid/CPR class	8/19/2022

REGULAR AGENDA:

2022-2023 Jeff-Lewis BOCES Budget:

Mr. Emery moved and Mrs. Ingersoll seconded, carried 6-0;

Resolution to approve the 2022-2023 Administrative portion of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES budget in the amount of \$4,511,602. **POLL VOTE**

6 - Yes 0 - No 1 - Absent; Mr. Kramer, Mr. Brach, Mr. Muha, Mrs. Ingersoll, Mr. Emery, Mrs. Sturtevant, Mr. Healt

Jeff-Lewis BOCES Board Election:

Mr. Emery moved and Mrs. Ingersoll seconded, carried 6-0;

Resolution to cast one vote for each position in the annual election of three (3) members to the Board of Cooperative Educational Services. Two candidates have been nominated to fill these three vacancies. No more than one vote may be cast for any candidate. Each vacancy is for three (3) years (July 1, 2022 – June 30, 2025). The two candidates receiving the highest number of votes will be elected to the three (3) year terms on the BOCES Board. The candidates are: Jennifer Jones {Beaver River CSD} and Michael Kramer {Adirondack CSD}. **POLL VOTE**

6 - Yes 0 - No 1 - Absent; Mr. Brach, Mr. Muha, Mr. Kramer, Mrs. Ingersoll, Mr. Emery, Mrs. Sturtevant

Tenure Appointments:

Mr. Emery moved and Mr. Brach seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education prospectively awarded tenure to the following in their respective Tenure Areas:

NAME:	TENURE AREA:	TENURE DATE:
Jill Rowlands-Will	Administration	August 7, 2022
Jason Cosser	Physical Education	September 1, 2022
Rebecca Houser	Special Education	September 1, 2022
Elisa Palczak	Special Education	September 1, 2022
Erika Ventura	Elementary Education	September 1, 2022

Permanent Positions:

Mr. Muha moved and Mr. Emery seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following to permanent positions after successful completion of their probationary periods:

>> Rebecca Leuenberger – School Nurse (BE) >> Candace Norrs – School Bus Attendant

Professional Staff:**Mr. Muha moved and Mr. Emery seconded, carried 6-0;**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following Professional Staff:

Name	Area	Type of Appointment	Certification	Effective Date	Rate of Pay
Trevin Robinson	Spanish	4-year Probationary	Pending	5/2/2022	B1, Step 3

Change of Retirement Date:**Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the change in retirement date of Ms. Rochelle Pfeiffer, Cook, from June 24, 2022 to July 1, 2022.

Gertrude Hawk Fundraiser Donation:**Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted a donation of \$12,996 from the 2021-22 Gertrude Hawk Fundraiser at Boonville Elementary. This fundraiser is used to purchase school supplies for students that would otherwise have to be purchased by parents prior to the start of the school year.

Class of 2024 Prom:**Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the request from the Class of 2024 to hold their Junior Prom on Saturday, May 20, 2023 at 3 Willows Event Center located in Lyons Falls, NY.

Surplus Equipment/Books:**Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools

Town of Forestport Transportation Request:**Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the request from the Town of Forestport to use one school bus and driver to transport a group to the Stanley Theatre in Utica on Wednesday, May 18, 2022. As in the past the driver would be paid through the Town Voucher system.

2022-2023 Budget Vote Permanent Chairperson:**Mrs. Ingersoll moved and Mr. Emery seconded, carried 6-0:**

Resolved that, the Board of Education designated District Clerk, Michelle Freeman as Permanent Chairperson of the May 17, 2022 School Budget Vote and Election and designated Superintendent Kristy McGrath as acting Clerk/Permanent Chairperson in the event the District Clerk is absent or unable to act in this capacity.

2022-2023 Budget Vote & Election Inspectors:**Mrs. Ingersoll moved and Mr. Emery seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the following as Inspectors for the School Budget Vote and Election to be held on Tuesday, May 17, 2022:

>> Charlotte Bourgeois

>> Karen Philbrick

>> Blanche Coscomb

>> Alicia Morales

>> Denise Kramer

>> Tonya Kazek

Madison-Oneida-Herkimer HealthCare Consortium:

Mr. Brach moved and Mrs. Ingersoll seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

WHEREAS, the Madison-Oneida-Herkimer HealthCare Consortium Board of Directors has conducted an in-depth evaluation of the current municipal cooperative agreement; and

WHEREAS, the Madison-Oneida-Herkimer HealthCare Consortium Board of Directors has determined that several amendments to said agreement are necessary to clarify certain procedures of the Consortium; and

WHEREAS, the Madison-Oneida-Herkimer HealthCare Consortium Board of Directors has determined that several amendments to said agreement are necessary to protect the District's financial interests in said Consortium; and

WHEREAS, the Madison-Oneida-Herkimer HealthCare Consortium Board of Directors has determined that the amendments to said agreement are in the best interest of all concerned parties.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Adirondack Central School hereby adopts the amendments to the Madison-Oneida-Herkimer HealthCare Consortium Municipal Cooperative Agreement, a copy of which is attached to and hereby made a part of this resolution, to be effective on the 1st day of July 2022.

Committee on Special Education:

Mr. Emery moved and Mr. Brach seconded, carried 6-0;

Resolved that, upon the recommendation of the Committee on Special Education, approval was granted for placement of students.

Budget Transfers for March 2022:

Mr. Emery moved and Mr. Brach seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for March 2022.

Administrative Internship:

Mr. Emery moved and Mr. Brach seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved Mrs. Jenna Brockway to do her Administrative Internship with Mrs. Schafer, BE Principal and Mrs. Jill Rowlands-Will, MS Principal, during the 2022-2023 school year and possible summer of 2023.

School Lunch Manager Resignation:

Mr. Muha moved and Mrs. Ingersoll seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the resignation of Sandra Lee, School Lunch Manager, effective June 17, 2022.

Special Education Agreement:

Mr. Brach moved and Mr. Muha seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education entered into agreement with the South Lewis Board of Education for the Adirondack CSD to contract with the South Lewis CSD for instruction of students with disabilities in a program that is appropriate for the 2022-2023 school year.

Separation Agreement:

Mr. Brach moved and Mr. Muha seconded, carried 6-0;

Resolved that, upon recommendation of the Superintendent of Schools, and as discussed in executive session, the Board approved a Separation Agreement and General Release with a non-instructional employee.

Support Staff:

Mrs. Ingersoll moved and Mr. Emery seconded, carried 6-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Chris Williams	Groundworker/ Cleaner	Non-Competitive	26-week probationary	5/2/2022	Grade 12, Step 1

INFO & DISCUSSION:

➤ **Mr. Emery moved and Mr. Brach seconded, carried 6-0:**

Policy – VADIR Policy - 3430 Uniform Violent and Disruptive Incident Reporting System

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education removed it as a Board policy as it is obsolete.

➤ Warrants & Receipts:

Warrants:	Cash Receipts:
Special Aid Warrant #8	Special Aid Cash Receipts
CM Warrant #7	Capital Fund Cash Receipts
Capital Fund Warrant #9	Lunch Fund Cash Receipts
Lunch Fund Warrant #9	CM Cash Receipts
General Fund Warrant #11	General Fund Cash Receipts

➤ Treasurer's Report – February 2022

➤ Violence Against Educators & School Personnel: Crisis During COVID and MS/HS Discipline Data

➤ NYSSBA Annual Board Convention to be held in Syracuse, October 27-29, 2022. Registration opens August 1st

➤ End of year calendar – Mrs. McGrath stated May 27th and June 24th will be given back as unused snow days, June 14th will be last day of school for 9-12, June 22nd will be last day for K-8, June 23rd will be a Supt. Conf. Day.

➤ State of Reserves – Mrs. Cihocki went over with the Board.

➤ Drivers Ed. car – Mrs. Cihocki stated with the shortage of cars it has been a problem because as soon as one becomes available the time it takes to get a bid, the car has been sold. Board agreed when one is available go ahead and get it so the program can start.

➤ School-based Health Center – Mrs. McGrath went over options with the Board for the center.

HANDOUTS:

➤ ACS Enrollment as of April 1, 2022

➤ District Calendar – April 2022

➤ Claims Auditor Report – March 2022

➤ Conferences Approved by the Superintendent

➤ ACS Community Open House Flyer for May 17th

At 8:54 p.m. Mr. Emery moved and Mr. Emery seconded, carried 6-0; to go into executive session to discuss the employment history of particular personnel.

Board members returned from executive session at 10:05 p.m. Mr. Muha moved and Mr. Emery seconded; carried 6-0; to go into regular session.

At 10:06 p.m. Mr. Emery moved and Mr. Muha seconded, carried 6-0; to adjourn to the Public Hearing and Regular Meeting to be held on Tuesday, May 10, 2022 at the high school.